

# **Greene County Soccer Association**

## **Bylaws**

**(September 2009)**

### Article I. Name

The name of this organization shall be the Greene County Soccer Association and will be known hereinafter as the GCSA.

### Article II. Purpose

The purpose of the GCSA is to promote and advance soccer programs within Greene County, Arkansas and its neighboring communities. The GCSA is a nonprofit organization of which all monies collected will be used to fulfill the purpose stated above.

### Article III. Membership

All administrators, coaches, and players who are residents or who are in neighboring communities to Greene County are eligible for membership in the GCSA. All players and coaches are required to be registered with the Arkansas State Soccer Association.

### Article IV. Officers

The GCSA shall be governed by the following officers who will be elected at the May meeting for two-year terms by the membership: president, vice-president, treasurer, registrar and secretary. The president, vice-president, treasurer, and secretary will constitute the Executive Committee. In addition six board members at large will be voted on by the general membership at the May meeting. Each year three Board Members At Large will be elected to fill a 2 year term. Previous Board Members may be elected to any position. Also, one League Commissioner of each age group from the GCSA will be chosen by the Executive Committee to be on the board for a one year term. Each of the officers described above will have one vote. The exception is the President, who only votes in case of a tie.

### Article V. Duties of the Officers

Section 1 - President. The president will oversee and be the spokesperson for the GCSA. The president shall schedule and call to order all GCSA meetings. The meeting shall follow Robert's Rule of Order. The president may serve no more than two consecutive terms. The president shall serve as an adviser on any or all committees.

Section 2 - Vice-president. The vice president shall call to order meetings when the president cannot be present. The vice-president, in conjunction with the president, shall be in charge of seeking individuals to chair the committees listed in Article VI.

Section 3 - Treasurer. The Treasurer is responsible for all financial matters of the GCSA. The Treasurer must possess knowledge and skill in regards to and not necessarily limited to disbursements, budgets, checking accounts, and ledgers. The Treasurer will chair the standing Budget Committee described in Article VI. The Treasurer will present a financial report at each GCSA meeting. The Treasurer, with the assistance of the Executive Committee, will develop the policies and guidelines necessary to protect the GCSA's financial position.

Section 4 - Secretary. The secretary shall keep accurate notes of each of the monthly meetings and read the previous months minutes at the beginning of each meeting. There *is* no limit on the number of terms the secretary may serve.

Section 5 - Registrar. The registrar is responsible for registering all players and coaches with the ASSA as well as printing and distributing all team rosters to the League Commissioners. The Registrar will be compensated for each player and coach registered with the ASSA as determined in the annual budget.

Section 6 - Board member. The board member shall attend each called meeting to assist the other-officers in the decision making processes of the organization as well as on the voting of policies, regulations, changes, etc. If any board member misses more than three meetings in a row, he may be replaced by the Executive Committee.

Section 7 - League Commissioners. The league Commissioners are responsible for recruiting coaches, overseeing player drafts, Scheduling games, and field maintenance for their age group. The Commissioners have a vote in board meetings regarding decisions and policies of the GCSA.

#### Article VI. Standing Committees

Standing committees of the GCSA may include but not limited to: Registration, Tournament, Appeal and Discipline, Referee, Long Term Planning, Sponsorship, League Guidelines, and Budgeting.

Section 1. Registration. The registration committee shall be comprised of no less than two persons who shall be responsible for properly signing up and registering all GCSA players.

Section 2. Tournament. The tournament committee shall be comprised of no less than three persons and shall be responsible for tournaments and GCSA tournament appearances in other tournaments.

Section 3. Appeal and Discipline. The appeals and discipline committee shall be comprised of no less than three members and no more than five members of which, one person must be an officer, one person must represent coaches and one person must represent referees. The purpose and power of this committee is to consider protests and appeals from players, coaches, and membership as well as to investigate situations and incidents which were left unresolved by players, coaches, or membership. This committee shall develop procedures, not to exceed thirty days after the incident, for such appeals, protests, and investigations, and submit such documents to the board for approval at the May meeting of each year. Any changes must be accompanied by a rationale. In the event a party disagrees with the decision of the committee, the case may be appealed to the executive committee within five working days after the decision is received. The appeal should include a \$25 deposit and a justification of the appeal. Documentation considered for such an appeal must be the identical documentation considered in the committee's decision. If the decision is reversed the \$25 deposit will be refunded.

Section 4. Referee Committee. The referee committee shall be comprised of no less than three certified referees, one of which is responsible for scheduling referees for all the members' games played at the GCSA fields. The other two referees shall be responsible for regular assessment of referees, as well as the in-service sessions. The referee committee shall also be responsible for maintaining accurate records of cautions and ejections for players as well as data concerning coaches and spectators removed from matches for misconduct. Referees who referee 75% of their matches each year for GCSA shall have their recertification clinic expenses provided by the GCSA according to budget availability.

Section 5. Long Term Planning Committee. The long term planning committee shall be comprised of no less than five persons, with at least one being an officer. They shall be responsible for setting goals for the GCSA and for such things that might promote or enhance soccer in Greene County, ie: Classic program, indoor program, high school and junior high programs, permanent fields, and greater participation by players, parents, and the general public.

Section 6. Sponsorship Committee. The sponsorship committee shall be comprised of no less than three persons. They shall be responsible for obtaining team sponsors, league sponsors, and Paragould Boys Club donations via the Greene County Community Fund.

Section 7. League Guidelines Committee. The league guidelines committee shall be comprised of no less than three members. They shall draft guidelines for all league play including but not exclusive of team size, game duration, playing time of each player, size of balls, players moving up, game cancellation due to weather, sideline behavior, player selection process, etc.

Section 8. Budget Committee. The Budget Committee shall be led by the Treasurer and comprised of the Vice-president and each League Commissioner. The annual budget should be compiled from the assumptions and forecasts provided by the President concerning all areas of GCSA. The budget assumptions should be available within two weeks following the May meeting. The first budget recomp should be completed by the June meeting. The final budget recomp should be available for approval at the July meeting.

#### Article VII. Affiliations

The GCSA shall be a member of the Arkansas State Soccer Association (ASSA) and abide by all the rules and regulations of the United States Soccer Federation of which the ASSA is affiliated. The GCSA shall be affiliated with the Greene County Community Fund.

#### Article VIII. Amendments

These bylaws can be amended at any regularly scheduled meeting of the board by a two thirds vote. All amendments must be submitted in writing to all board members no less than three weeks prior to a scheduled meeting. It is the responsibility of the persons proposing the amendment to deliver the proposed changes to the executive board members no less than three weeks prior to a scheduled meeting.

Originally Adopted: November 1994

Amended: September 2009

Adopted: September 2009